भा.क.नि.
CCI

THE COTTON CORPORATION OF INDIA LTD.

(A Government of India Undertaking)

'Kapas Bhavan', Plot No.3-A, Sector 10, CBD-Belapur, Navi Mumbai 400 614

Tel No: +91-22-27579217, Fax No: +91-22- 27576030, 27579219

Email: headoffice@cotcorp.com Website: www.cotcorp.org.in

Ministry of Textiles: http://www.ministryoftextiles.gov.in

मुख्यालय में एक वर्ष की अवधि के लिए लैन नेटवर्क के वार्षिक रखरखाव अनुबंध के लिए निविदा सूचना

Tender Notice for Annual Maintenance Contract of LAN Network for the period of One Year at H.O.

भारतीय कपास निगम लिमिटेड, कपस भवन, प्लॉट नं. 3 ए, सेक्टर -10, सीबीडी बेलापुर, नवी मुंबई - 400 614 प्रतिष्ठित नेटवर्क सेवा प्रदाता से लैन नेटवर्क के लिए वार्षिक रखरखाव अनुबंध के लिए (नीचे दी गई सूची के अनुसार) दिनांक 01/08/2019 से 31/07/2020 तक सील कोटेशन आमंत्रित करता है।

The Cotton Corporation of India Ltd, Kapas Bhavan, Plot No.3A, sector-10, C.B.D. Belapur, Navi Mumbai– 400 614 invites sealed quotations from reputed Network Service Provider for the Annual Maintenance Contract for the LAN Network (as per the List below) for the period 01/08/2019 to 31/07/2020.

ELIGIBILITY CRITERIA

1. The Vendor must be an ISO 9001:2008 Certified company and should hold a valid certificate.
2. The Vendor should be in LAN Network service business for atleast 5 yrs. Necessary proof should be submitted like registration under Shops and Establishment Act, Certificate of Incorporation, Partnership deed etc.
3. The Vendor must hold Network Service Provider Certificate from Company Authorised for certifying the network in India i.e. Cisco, Lucent, Avaya etc.
4. The Vendor should have arrangement of a minimum of 5% spares in their office for which certificate on their letter head by authorized signatory should be submitted.
5. The Vendor must have a local support office at Navi Mumbai/Mumbai/Thane with Help Desk facility in their office & necessary proof should be attached.
6. The Vendors should submit the EMD of Rs.10,000/- (Rupees Ten Thousand only) or valid NSIC/MSME Certificate.

SCOPE OF WORK

1. The Vendor will provide on-site comprehensive AMC of equipments and complete Structure cabling at Navi Mumbai-CBD Belapur.
2. The onsite support will be for period of one year from 01/08/2019 to 31/07/2020 & the payment will be released on the completion of satisfactory quarterly period.
3. The Service Engineer has to visit on weekly once during Working Hours on regular basis for preventive maintenance and also as and when required.

4. If the services of the vendor is found satisfactory during one year period it can be extended for one more year after completion of one year AMC period.

The Vendors may submit sealed tenders in the prescribed format, in two bid system alongwith the EMD of Rs.10,000/- (Rupees Ten Thousand only) by way of Demand Draft / Pay Order favouring “The Cotton Corporation of India Ltd.”, payable at Mumbai superscribing the envelope "TENDER FOR AMC OF LAN NETWORK" addressed to Sr. Manager (IT) at the above-mentioned address to be dropped in tender box lying at 6th floor marked as “Information Technology” latest by 30/07/2019 upto 3.00 PM and the Technical Bid-I will be opened on 30/07/2019 at 3.30 PM in presence of the tenderer who remain present at the time of opening.

Terms & Conditions :

1. The quoted price should be inclusive of all applicable taxes, GST etc.
2. The payment will be made on quarterly basis after completion of satisfactory service during the quarter.
3. GST No., PAN number and Service tax registration no. to be mentioned and copy to be attached.
4. The financial bid of only those tenders will be opened who qualify in technical bid.
5. The corporation reserves all the rights, which shall be final and acceptable to the parties.

In case of a query please contact the undersigned

Sr. Manager (IT)

LIST OF ACTIVE AND PASSIVE COMPONENTS OF STRUCTURE CABLING AT HO (KAPAS BHAVAN)

Items to be covered under AMC

Sr.	No. Passive Components	Qty	UOM
1	4 Pr. 900 ft. Patch Panel	3	Nos.
2	4 Pr. 300 ft. Patch Panel	4	Nos.
3	Cat-5 Single ended Mounting Cord	100	Nos.
4	Cat-5 2 pr 7 ft. patch cord	100	Nos.
5	Cat-5 Mounting cord 7 ft.	100	Nos.
6	Cat-5 Information Outlets (for Data)	200	Nos.
7	Duplex Surface Mount Box	184	Nos.
8	Quadplex surface Mounting Box	35	Nos.
9	Cat-5 1 pr. 7 ft. Patchcord	87	Nos.
10	Cat-5 Information Outlets (for voice)	87	Nos.
11	100 pr. Telephone cable unarmoured	70	Nos.
12	100 pr. Krone MDF	1	Nos.
13	Cat-5 UTP cable.	50	Box

Sr.	No Active Components	Qty	UOM
1	Net gear Switch 16 Port	1	No.
2	D-link Switch 24 Port	9	Nos.
3	D-link switch 16 Port	2	Nos.
4	D-link switch 8 Port	2	Nos.

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TECHNICAL BID : I

(SPECIFICATIONS)

1) Office Address in Navi Mumbai/Mumbai : **Yes** **No**

i) Name of the Organisation/Firm
ii) Year of Establishment
iii) Contact person
iv) Address of the Registered Office.
v) Address of office at Navi Mumbai/Mumbai/Thane.
(with Phone Nos, Fax Nos & Email ID)

2) Network Service Provider Valid Certificate from Cisco,Lucent, Avaya etc.
Please enclose copies of certificate.

3) Experience for 5 years in LAN Network service business. **Yes** **No**
Please enclose copies of documents

4) Proprietorship, Partnership firm, or Company**.**
Please enclose copies of documents, proof such as certificate of incorporation, Partnership deed etc.:

5) Whether the Vendor have a 9001:2008 Certified company and should hold a valid certificate. **Yes** **No**
Please enclose copies of certificate.

6) Whether the Earnest Money Deposit for an amount of Rs.10,000/- (Rupees Ten thousand Only) has been submitted alongwith this Technical Bid-I by way of Demand Draft or Pay Order in favour of The Cotton Corporation of India Ltd. Payable at Mumbai. : Yes No
If yes , Details :
Draft / Pay order No.:
Date :
Amount :
Bank's Name :

7) Stock for 5% Spares certificate enclosed Yes No
Please enclose copy of certificate

8) PAN No :
Please enclose copy of PAN No.

9) Service Tax Registration Number :

10) GST Number :

Please enclose copy of GST No.

Signature of the Tenderer :

Name of the Tenderer :

Address & Seal :

Tender Notice for Annual Maintenance Contract of LAN Network at H.O.

FINANCIAL BID : II

(PRICE QUOTATIONS)

<table>
<tr><th>Sl.No.</th><th>Particulars</th><th>Cost (INR)</th></tr>
<tr><td>1</td><td>Comprehensive (with labour and spares) On-site AMC charges for structure cabling / LAN Network installed at H.O.
CBD Belapur for the period of One year.
Items to be covered under AMC
<table>
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</table>
</td><td></td></tr>
<tr><td>Note :</td><td colspan="2">Annual Maintenance Charges Should be inclusive of all applicable taxes , GST etc.</td></tr>
</table>

Signature of the Tenderer :

Name of the Tenderer :

Address & Seal :

Tender Submission :

(1) Tenderer should submit the tender in the tender box located at sixth floor, KAPAS BHAVAN, 6th Floor, Plot 3/A, Sector 10, CBD Belapur, Navi-Mumbai – 400 614 for Information Technology Section addressed to Manager (IT), THE COTTON CORPORATION OF INDIA LTD. on or before due date and time, as under :

Envelope A : Envelope A marked as Technical Bid-I on the envelope should contain Technical Bid-I alongwith certificates/documents.

Envelope B : Envelope B marked as Financial Bid-II on the Envelope should contain Financial Bid-II.

Envelope C : Envelope C should contain Envelope A & Envelope B duly superscribing " Tender Notice for Annual Maintenance Contract of LAN Network at H.O.".

Note : Each envelope should contain the name and address of the Vender.

(2) I/We hereby declare that I/We have downloaded the tender documents from the Cotton Corporation of India Ltd. website www.cotcorp.org.in / www.eprocure.gov.in and printed the same. I/We have verified the contents of the printed documents from the website and there is neither any addition nor any deletion nor any alteration to the content of the tender documents.

(3) I/We declare that the information/tender form downloaded is original and in the event of this being different from the original tender documents, my tender form may be rejected by the Corporation including forfeiture of Earnest Money.

(4) Date of opening of Technical Bid-I, 30/07/2019 at 3.30 p.m. in the presence of tenderers who may remain present.

(5) Financial Bid-II for price quotations shall be opened in respect of those tenderer who qualify Technical Bid-I for specifications and other requirements.

(6) The tender should be signed by the person having necessary authorization.

(7) Tenders containing false, incomplete and/or inadequate information are liable to be rejected.

(8) The Corporation reserves the right to accept or reject any/all tender without assigning any reason thereof.

Signature of the Tenderer :

Name of the Tenderer :

Address & Seal :

CHECK-LIST FOR PREPARING THE TENDER DOCUMENT

Sr. No.	Particulars	Yes/No
1	Whether, the Technical Bid-I has been filled, sealed and signed in specified format ?	
2	The Network Service Provider Certificate from Company Authorised for certifying the network in India i.e. Cisco, Lucent, Avaya etc. duly self certified copy attached with Technical Bid-I ?	
3	Whether the firm is in LAN Network service business for atleast 5 yrs., necessary proof like registration under Shops and Establishment Act, Certificate of Incorporation, Partnership deed etc. duly self certified copy attached with Technical Bid-I ?	
4	Whether there is an arrangement of a minimum of 5% spares in their office for which certificate given by the Tenderer is attached with Technical Bid-I ?	
5	Whether the tenderer has local support office at Navi Mumbai/Mumbai/Thane with Help Desk facility in their office. The certificate containing Office addresses alongwith Contact Person and telephone nos. is attached with Technical Bid-I ?	
6	Whether the tenderer has PAN number, GST No. and Service tax registration no. and it is mentioned on Technical Bid-I ?	
7	Whether, ISO 9001:2008 Certified company valid certificate duly self certified copy attached.	
8	Whether, the Financial Bid-II has been filled, sealed and signed in specified format ?	
9	Whether the quoted price in Financial Bid-II is inclusive of all applicable taxes like GST, VAT, Service Tax etc. ?	
10	Whether the EMD of Rs.10,000/- by the way of Demand Draft/Pay Order in favour of “The Cotton Corporation of India Limited” attached with Technical Bid-I ?	
11	Whether envelope A marked as Technical Bid-I on the envelope contains Technical Bid-I alongwith certificates/documents ?	
12	Whether envelope B marked as Financial Bid-II on the envelope contains Financial Bid-II ?	
13	Whether envelope C contains Envelope A & Envelope B duly superscribing " Tender Notice for Annual Maintenance Contract of LAN Network at H.O.” ?	